

Minutes from Board of Directors Meeting
Riverview Charter School
December 15, 2016
81 Savannah Highway, Beaufort, S.C. 29906

Mission:

Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

Members Present: Gayle Carroll, Lamarr Cooler, Cathy Hoogenboom, Denise Jones, LaShonda Scott, Jim White
Leadership Team Present: Donna Haram, Alison Thomas

- The meeting was called to order at 6:10 by Lamarr Cooler.
- No one was present for public comment.
- A motion was called for approval of the agenda and was made by LaShonda Scott. The motion was seconded by Denise Jones and passed by a unanimous vote.
- Lamarr Cooler announced that the RCS Board meeting was in compliance with the FIOA.

- Director's Report:

First item: Mrs. Thomas reported that a complete annual report must be sent to BCSC - the Board of Education - for 2015-2016. She gave some brief highlights to the Board that included that the Annual report is a Board to Board document, the Board will have time to review and comment before it is submitted and that all the Goals and Objectives were met or exceeded. Mrs. Thomas noted that one of the goals -on the State Report Card Ratings -are not issued for any school, therefore cannot be reported, but because of their positive results at RCS she gave a narrative on tests taken instead. The last time school rankings in the state were reported was four or five years ago. This is possibly due to reason/frequent changes in tests given. RCS is ranked #1 in Beaufort County, the Middle School is ranked 9 out of 150 middle schools, and the Elementary School is ranked 21 out of 650 elementary schools. A brief narrative on the Achievement Gap included that RCS white students are outperforming state and Beaufort County and there is evidence that minority students at RCS are doing a good job even though there is still a gap. The school continues to implement lengthy ways of addressing the continuing gap that exists. Growth in grades 3-8 in ELA and Math are in the 80th percentile. Surveys given to students (93%), parents (91%) and teachers (100%) rated the school exemplary. Mrs. Thomas also shared results of the national standardized test in physical education - Fitness Gram. In the Fall the 89% of students in grades 1-8 that showed areas of concern had improved by the spring. Mrs. Thomas asked the Board to review the PDF document which is data rich, but with summaries and to submit any questions that they might have.

Second item: 45 Day Report - ADM: This report is important because of targets for next year's enrollment and report to OCR. Handouts were for Beaufort County results and projections for next year. A mock kindergarten projection was used. Goal for kindergarten is 52.6 (now 55.5% which is one child above goal). Mrs. Thomas reminded group that there are no new admissions after January, but there could be drop-outs. A question was asked and answered about the priority wait list and applications due on 1/1 at midnight. Applications can be done online or paper copies. Lottery work begins the second week of February and OCR contacts start in March.

Third item: Shout Outs to:

3rd Grade teacher (Ms. Crutcher) who received her National Board Certification; the Riverview PTO for cakes and pies given to the faculty/staff for Thanksgiving and wrapping of gifts for staff/faculty for the holidays; BackPack Buddies Program at RCS (separate from the Title I Program) under the supervision of our Social Worker with the help of the National Junior Honor Society; 5th Grade participation in StarBase at MCAS; Kindergarten participation in the Festival of Trees community program; 6th Grade play on Friday the 16th and their On the Road performances to local nursing homes; 2nd Grade production of Stone Soup; RCS Band's first place at

the Heritage Days Parade; Basketball boys and girls teams for their 2-0 records; participation of the RCS Tidewatch cheerleaders in grades 1-5 at basketball home games, the Pep Parade and their enthusiastic support of our Stingrays.

- Financial Report:

Cathy Hoogenboom presented handouts based on the 45 Day Report. She pointed out areas to make-up reserve and anticipated expectations based on present numbers. She noted that month by month tracking is part of the process and that monitoring takes in account when final bills are due. The impact of the calendar year was again noted as was the need for clarification from the county of personnel expense numbers. Mr. Cooler used this as an opportunity to emphasize the importance of fundraising at RCS and the upcoming BTR. It was reported to the group that the RCS line of credit with BB&T has been finalized and a 48 hour notice is required to access. Jim White noted that activity and repayment of needed credit is a benefit to RCS. It was determined that it is not necessary to inform Beaufort County Board of Ed of this RCS financial business.

- Fund Raising:

Lamarr Cooler gave an update on work by the BTR committee and the new chairs - Jeff and Valerie Althoff. The committee is active and has a "plan" to exceed past goals. Lamarr and Alison have both attended their meetings. This year BTR will have management of the event by Plum Production that is owned and operated by a RCS parent Jodi Miller. This move was seen as positive and supported by those who saw promotion and organization as key reasons. BTR is scheduled for March 18.

Pave the Way has opened and there is evidence of parent activity: interest and engagement. The goal is 1500 by March! Promotion of the program included email and FaceBook.

- OutReach:

Denise Jones announced that signs are available through she and Mrs. Thomas for upcoming enrollment and encouraged that they to be placed anywhere applicable - age appropriate and where visible to parents. The Martin Luther King Day Parade is on January 16. An Open House is scheduled for January 19 at 5:30 for prospective enrollees. The following are being used to communicate this event:

Billboards, the Bridge Board, sign at Ribaut/Bay intersection, sign on campus, the *Gullah Sentinel*, the *Beaufort Gazette*, *Island News*, local radio stations, the magazine *La Isla*, and FaceBook (which had 3800 views last year).

- People and Programs:

The new candidate for a 2017-2018 board seat is Mr. Scott Lee who is a parent of a daughter in kindergarten. He was nominated by a RCS faculty member. The slate presented to fill the openings on the RCS Board of Directors passed by 99%. The next meeting on January 9 will set the agenda, elect officers for the upcoming year and determine a date for a Board Retreat in late January or early February. Members were reminded of the need to complete the online training if not yet done.

- Jim White moved that the Board move to Executive session. Cathy Hoogenboom seconded the motion.

- The Board moved out of Executive session. The question was called for any additional business. The Board was reminded of the January 9 meeting at Riverview campus. Jim White moved to adjourn the meeting and the motion was seconded by Cathy Hoogenboom.