

## **MINUTES FOR BOARD OF DIRECTORS MEETING**

Riverview Charter School  
January 9, 2017, 6:00 pm, Conference Room  
81 Savannah Highway, Beaufort, 29906

**Mission:** *Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.*

### **Call to Order**

Reece Bertholf called the meeting to order at 6:04pm

### **Public Session**

Each board member introduced themselves to the group.

Mr. White made a motion to approve the Agenda. Motion was seconded by Ms. Jones. Motion was approved unanimously.

Mr. Bertholf stated that the School was in compliance with the Freedom of Information Act.

No public comments were made to the Board.

### **Discussion and Action**

Mr. Bertholf was nominated for Chairperson by Mr. White. No other nominations were made. Mr. White moved to elect Mr. Bertholf Chairman. Motion was seconded by Ms. Dailey-Vergara. Motion passed unanimously.

Mr. White was nominated for Vice-Chair by Mr. Bertholf. No other nominations were made. Mr. Bertholf moved that the Board elect Mr. White Vice-Chair. Motion was seconded by Mr. Troutman. Motion passed unanimously.

Ms. Hoogenboom was nominated for Treasurer by Ms. Dailey-Vergara. No other nominations were made. Ms. Dailey-Vergara moved that the Board elect Ms. Hoogenboom Treasurer. Motion was seconded by Mr. White. Motion passed unanimously.

Ms. Dailey-Vergara was nominated for Secretary by Ms. Jones. No other nominations were made. Ms. Jones moved that the Board elect Ms. Dailey-Vergara Secretary. Motion was seconded by Mr. White. Motion passed unanimously.

After discussion, the board decided on the third Thursday of each month for its regularly scheduled meeting date, and January 28<sup>th</sup> at 8:30am for its retreat. All meetings will be held in the school's conference room unless published otherwise.

After discussion, the following items were identified as potential agenda items for the retreat on January 28:

- Succession Plan (current plan to be disseminated to the Board prior to 1/28 for review)
- Recruitment of new Board Members for 2018-2020 term
- Update and review of 5-Year Financial Plan
- Review of the Board's roles and responsibilities
- Review of the Administrative Leadership Team's roles and responsibilities
- Review of Board Committees and Committee assignments
- Review of the charter application process in anticipation of its renewal in 2018-2019
- Diversity Training

## **Director's Report**

### Events and Happenings:

- MLK Day parade on 1/16 at 10am
- Home basketball game against JPII this Friday at 4:30pm (Lady's Island Middle School)
- High School Night on 1/18 at 5pm
- Community Open House on 1/19 at 5:30pm (Middle School Commons)
- School Tours every Wednesday at 9am during the month of January
- 90<sup>th</sup> day of school is 1/30
- National School Choice Week is 1/23 – 1/27. Our band and NJHS students will be participating in a School Choice Rally in Columbia on 1/25.

### New Student Applications:

- Target Enrollment for 2017-2018 is 54.7% White
- To date we have received:
  - 316 total applications (56% White & 24% Black)
  - 119 Kindergarten applications (57% White & 21% Black)
  - 27 Priority Kindergarten so far (59% White)
- Through 1/10/16 we had received:
  - 356 total applications (51% White & 24% Black)
  - 121 Kindergarten Applications
  - 21 Priority Kindergarten
- Lots of targeted marketing left to occur
  - Saturation Mailing of postcards
  - MLK Parade
  - Dissemination of applications to all public preschool students
  - Paid marketing through La Isla online

Mr. White made a motion to adjourn. Motion was seconded by Mr. Troutman. Meeting adjourned at 7:08pm.