

## MINUTES FROM BOARD OF DIRECTORS MEETING

Riverview Charter School

9/15/16, 2016 6:00pm

Location: **Riverview Charter School MS Common Area**  
**81 Savannah Hwy, Beaufort, SC 29906**

### **Mission:**

*Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.*

**Members Present:** Reece Bertholf, Denise Jones, Gayle Carroll, Jaime Dailey-Vergara, Catherine Hoogenboom, Jim White, Lamarr Cooler, LaShonda Scott, John Troutman, Michael Ricks

**Members Absent:** Susanne Douglas

**Staff Present:** Alison Thomas

Call to Order by Mr. Bertholf at 6:07PM

Mr. Bertholf stated we are in compliance with the FIOA

No public comments

Mr. Cooler moved to approve the agenda. Mr. Troutman Second. Approved. Chairman Called the Vote:

Vote: Unanimous.

### **Director's Report**

Mrs. Thomas submitted issues for discussion and policy changes in the RCS family handbook.

Review of Wellness Policy provided by Alison Thomas.

1. USDA dictates adopting the Healthy, Hungry Kids Act
2. Peanut policy for RCS. RCS is a peanut free environment, but allows tree nuts.
3. RCS maintains an "epipen" in the cafeteria kitchen
4. A. Thomas indicates policy as written may be unenforceable
5. RCS Administration recommends keeping the policy as is.
6. Parents are required to acknowledge policy and sign receipt of handbook.

Student dismissal policy was discussed. RCS imposes a fee of \$1/minute after 3:45 pm for late pick of a student. The pick-up time is documented by parent sign out of child.

Regarding Tidewatch a credit card or debit card must be on file. Parents can have their accounts "auto debited" for Tidewatch fees.

A policy regarding academic requirements for participation in Student Athletics was discussed. An average grade of 80 percent was recommended the current policy requires an average of 78.

Ceiling for field trip was discussed and Mrs. Thomas recommend a cap of \$30.

Mr. Cooler made the motion to accept the Family Handbook as drafted and presented to the Board of Directors by the Administration. Seconded by \_\_\_\_\_ and approved.

Mrs. Thomas presented current enrollment statistics. 30 students from the wait list were enrolled in level K. Busing and morning Tidewatch issues were presented. The following points were noted. (1.) Staff imposed a \$2/day/student charge for students arriving early, (2.) Drop-off at RCS is 7:40AM, (3.) the \$2 fee for early drop off is break even, (4.) approximately 80 students are expected each school day on 3 buses in the mornings and 100 in the afternoon will take the bus home. Currently there are 40 to 50 students in the Early Tidewatch. Denise Jones questioned the impact on the number of Tidewatch participants. The estimated cost to RCS for additional Tidewatch staff is \$100/day or \$18,000 for the school year. Additionally RCS expends \$12,000 for busing costs.

The new facility is open and the final Certificate of Occupancy is expected on September 21. Kahn Construction continues to make progress on the renovation of the older building with completion in before December 31, 2016. A ribbon cutting with the Beaufort Chamber of Commerce is planned for September 27 at 5pm.

Mr. Cooler stated registration for the 2017 Beaufort Twilight Run will be open for registration on October 1. The Bricks R Us program set up is being finalized and will be open to sales in October. Brick color number 52 was approved by the BOD.

Mrs. Dailey Vergara moved to go into Executive Session. Mr. Cooler second. Following completion of Executive Session there were no motions taken by the members of the Board of Directors. Mr. Cooler moved to approve the minutes of the August meeting. John Troutman second. Minutes were approved.

**Executive Session** – Mrs. Dailey Vergara moved into executive second. Mr. Cooler second. Chairman called the vote: Unanimous.

**Approval of Minutes for 9/15/2016 meeting minutes.**

Mrs. Jones moved to approve both board minutes. Mr. Cooler second. Chairman called the vote: Unanimous.

**Next Board Meeting**

Thursday, October 20, 2016 at 6pm

Mr. Troutman Moved to adjourn. Mrs. Jones Second. Chairman called the vote: Unanimous.

Mr. Bertholf Adjourned at 9:06 PM